

**International Program in Agricultural Development Studies (IPADS)**

**Graduate School of Agricultural and Life Sciences**

**The University of Tokyo**

**Rules of Admission—MSc Program Special Round for Joint Japan/World Bank Graduate  
Scholarship Program (JJ/WBGSP), Academic Year 2023-2024**

**Our educational and research missions:**

The Graduate School of Agricultural and Life Sciences aims to promote advanced education and research in the field of agricultural and life sciences and nurture highly specialized human resources that can tackle the diverse range of food and environmental issues in the world.

**Students we seek:**

- Having a will and basic capabilities to tackle the diverse issues surrounding food and the environment challenged by the agricultural and life sciences.
- Having a global perspective and being enthusiastic about acquiring advanced expertise and improving research capability.

**Selection policy:**

Below are the basic criteria for the selection,

- Having specialized knowledge in the field of his/her choice, as well as broad knowledge and sufficient English proficiency in the agricultural and life sciences in general.
- Having willingness and ability to work independently to acquire knowledge and discover problems.

Graduate School of Agricultural and Life Sciences, The University of Tokyo, seeks MSc candidates for the School's International Program in Agricultural Development Studies (IPADS) for the Academic Year 2023-2024 (enrolling in October 2023) according to the following Rules of Admission.

**1. Program Overview**

The IPADS MSc program is the only Master's program that is taught entirely in English in the Graduate School of Agricultural and Life Sciences. The program equips the students to be global leaders in the agricultural sector who have the capacity to identify and implement solutions to various agricultural, environmental, and resource management issues in developing countries. Students

engage in a truly interdisciplinary curriculum filled with cutting-edge research from all sub-disciplines covering agriculture, encompassing both natural and social sciences. As fully integrated members of the School's Department of Global Agricultural Sciences, IPADS students have numerous opportunities to participate in seminars and international symposia, and to work collaboratively with the faculty members and fellow students, including those from the School's other departments and graduate programs.

The Joint Japan/World Bank Graduate Scholarship Program, organized by the World Bank, is offering scholarship (here after JJWBGSP Scholarship) for the citizens of certain developing countries with development related professional experience to study in Master's program. IPADS is one of the Participating Programs selected by the World Bank. This special round is for those who intend to apply for JJWBGSP Scholarship.

Approximately two students of this round will be admitted for the Academic Year 2023-2024.

## **2. Eligibility**

To be eligible to apply for this program, the applicant must meet all the following criteria.

### (1) Eligible to apply for JJWBGSP Scholarship

(The eligibility criteria to be announced by the World Bank's web site for 2023 application cycle should be applied, which overrides the brief summary below if there will be any discrepancies)

1. Be a national of a World Bank member developing country according to the list provided by the World Bank (for details see:  
<https://www.worldbank.org/en/programs/scholarships/brief/countries-eligible-for-jjwbgsp-scholarship> )
2. Not hold dual citizenship of any developed country;
3. Be in good health; Hold a Bachelor's (or equivalent) degree earned at least 3 years prior to the Application Deadline date of JJWBSGP.
4. Have 3 years or more of recent development-related work experience after earning a Bachelor's (or equivalent) degree; Be employed in development-related work in a paid full-time position at the time of submitting the scholarship application. Have at least 3 years of paid development-related employment since earning a Bachelor's degree (or equivalent university degree) and acquired within the past 6 years from the date of the Application Deadline of JJWBGSP. For details, applicants must check the World Bank website including the application guidelines and the FAQ.

5. Not be an Executive Director, his/her alternate, and/or staff of any type of appointment of the World Bank Group or a close relative of the aforementioned by blood or adoption with the term "close relative" defined as: Mother, Father, Sister, Half-sister, Brother, Half-brother, Son, Daughter, Aunt, Uncle, Niece, or Nephew.

(2) Academic qualification

Applicants must have completed a total of 16 or more years of education including higher education. Applicants with fewer years of education must consult with IPADS Office prior to application.

(3) English language proficiency

A very high level of English language proficiency adequate to engage in world-class postgraduate study is required.

(4) Academic records and research plan

Applicants must possess an excellent academic record and a sound plan for their MSc research that suits the program's philosophy.

(5) Date of arrival

All newly admitted students must arrive in Tokyo by the designated date in September 2023. For those who cannot arrive in Tokyo by September 2023 must obtain a late arrival permission from the IPADS Office. Permission will be only granted for a few special circumstances. If a student fails to come to Japan by the designated date or to obtain a permission, it may result in cancellation of the admission offer.

Military employees, whether soldiers or civilians, are ineligible to apply.

### **3. Fees and Tuition**

The following fees and tuition are payable.

- (1) Examination fee (payable on being shortlisted): ¥10,000
- (2) Enrollment fee (payable on admission): ¥282,000
- (3) Tuition (payable annually): ¥535,800

These fees and tuition are correct as of October 2022 and subject to change based on revisions of university regulations.

### **4. Financial Support and Student Services**

(1) Those who are admitted to this Special Round for JJWBGSP will be granted unconditional admission certificate (except funding) and eligible to apply for JJWBGSP Scholarship. This scholarship covers the examination fee, enrollment fee and tuition as well as living expenses. The examination fee should be paid by the applicants at the time of application for IPADS and shall be refunded later on submission of a certificate showing their scholarship status.

(2) For those who are admitted in IPADS but fail in JJWBGSP scholarship screening, it is their own responsibility to secure funds for fees and tuition. While students, after enrollment, are eligible for internal and external scholarships, the University does not guarantee that all students are financially assisted.

(3) The University offers a tuition waiver program for those students who meet certain criteria. Students can apply to this program after the enrollment.

(4) Student services, including housing information service and limited health services, are provided to all students.

## 5. Application Process

The selection is specifically designed for those who are planning to study in IPADS with the financial support of JJWBGSP.

	Round One	Round Two
Approximate number of students to be admitted	1	1
Deadline for online application	24 October 2022 (Monday)	15 February 2023 (Wednesday)
Announcement of shortlisted candidates	by 21 November 2022(Monday)	by 10 March 2023(Monday)
Deadline for PDF application (shortlisted candidates only) * Original documents should be submitted during the designated period in September 2023 for admitted applicants.	14 December 2022 (Wednesday)	31 March 2023 (Friday)

Notification of the final result	by 7 February 2023 (Tuesday)	by 16 May 2023 (Tuesday)
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### 5A. Prescreening

Potential applicants must show their intention to apply by submitting online application form available on the program website by midnight (Japan Standard Time) of 24 October 2022 (for Round One) or 15 February 2023 (for Round Two). Following the prescreening, those who meet the eligibility criteria and are considered suitable for consideration for admission (shortlisted candidates) will be invited to submit the application documents listed below. This invitation is made online on the program website on or before 21 November 2022 (for Round One) or 10 March 2023 (for Round Two).

### 5B. Application

For shortlisted candidates to be officially considered for admission, electronic copies of the following documents must be received by the IPADS Office and examination fee must be paid not later than 14 December 2022 (for Round One) or 31 March 2023 (for Round Two). Documents already submitted during prescreening process are not required to submit again, however, any documents updated may be submitted by the deadline. The IPADS Office will not consider late application. Original documents of the following (2) and (3) should be physically submitted to the Graduate Student Section of the Graduate School during enrollment registration period in September 2023. **Note that if any discrepancies are found between the submitted electronic documents and original documents, the admission will be canceled at any time even after the enrollment.**

(1) Application form with a face photograph —This will be available on the program website to shortlisted candidates. A face photograph of the applicant—must be taken within 6 months of the submission deadline; 4.5 cm x 3.5 cm, upper body only, full face without a hat—should be attached electronically on the application form.

(2) Proof of a Bachelor’s degree—Electronic copy of original document with the official seal of the institution such as a degree certificate. In addition, applicants with less than 16 years of academic history including primary, secondary, and higher education need to submit a statement clearly explaining their academic history.

(3) Official transcripts—Electronic copy of original transcripts from all universities and colleges the applicant has previously attended, with the official seal of the institution. Transcripts must clearly demonstrate the marking system of the institution.

(4) Proof of English proficiency—Either a TOEFL Score Report or an IELTS Test Report Form. For

TOEFL iBT and TOEFL PTB, applicants must arrange for the ETS (Educational Testing Service) to electronically forward the report to IPADS, Graduate School of Agricultural and Life Sciences, the University of Tokyo (DI Code C351). TOEFL iBT (Special) Home Edition is acceptable as well. Both normal test date score and “My Best Score” can be accepted as part of the application document. Scores of TOEFL Essentials can also be accepted as an alternative to above mentioned TOEFL scores. Scores of TOEFL ITP (Institutional Testing Program) are not accepted.

For IELTS, electronic copies of the score report indicating TRF (Test Report Form) number must be submitted. IELTS Indicator is also acceptable.

For both TOEFL and IELTS, only test reports sat on or after 1 January 2021, will be accepted.

Applicants who meet one of the following criteria are automatically exempt from submitting the English proficiency test score.

- have completed their Bachelor’s program that is taught entirely in English in one of the following countries: \*Australia, Canada, Ireland, New Zealand, South Africa, United Kingdom, and United States of America;
- have been working for full-time in a professional or academic environment where English is used at least three of the past six years in one of the above countries (\*).

For applicants who meet one of the following criteria, Duolingo English Test Scores is acceptable alternatively as proof of English proficiency.

- have completed their Bachelor’s program in universities which are located in countries other than above countries (\*) and indicated in the IAU World Higher Education Database (WHED) that English is the sole language of instruction.
- have worked for full-time in a professional or academic environment where English is solely used at least three of the past six years in countries other than above countries (\*);

However, the School reserves the right to request further evidence of English proficiency from all applicants, regardless of their nationalities and education background including those who qualify for the English Test Exemption. Those who fail to submit their proof of English language proficiency according to the aforementioned rules will not be considered for further admission process.

(5) Proof of recent development-related work experience: For example, copy of employment contract that proves that the applicant has at least 3 years of paid development-related employment since earning a Bachelor’s degree (or equivalent university degree) and acquired within the past 6 years from the date of the Application Deadline of JJWBGSP.

(6) Research work conducted by the applicant—A Bachelor’s thesis, Honor’s thesis, or equivalent. If

the work is written in a language other than English, an English summary must be attached. Those graduated from Bachelor's programs with no research component are required to submit essay assignment undertaken for a university course, original essays on agricultural development or any other academic report as a substitute of their thesis.

(7) Proof of citizenship that shows that the candidate is a national of a World Bank member developing country according to the list provided by the World Bank – A document issued by an official authority such as a copy of passport ID page, a citizenship certificate or certified copy of family registration. If the document is in a language other than English or Japanese, an English translation must be attached.

(8) Two letters of recommendation (by those nominated by the applicant at the online application)—One letter should be written by a university academic who is familiar with the applicant's academic achievement, such as supervisor for the fourth-year thesis, and another should be written by applicant's supervisor at current or previous work place. Letters may be in either English or Japanese. They must be electronically scanned form (eg. PDF) with original hand-written signature and be directly sent by the referees from their official e-mail account given by the institution or the work place that they belong, to the IPADS Office. **No application will be processed without letters of recommendation.**

(9) Proof of examination fee payment—The details regarding the examination fee will be notified at the time of shortlisting.

**Submitted documents will not be returned. The examination fee is non-refundable.**

### **5C. Selection, interviews, and notification of results**

(1) Selection is based on all application documents submitted to the IPADS Office by the abovementioned deadline.

(2) An interview may be conducted via videolink for a limited number of applicants. Applicants will be notified in advance if this is the case.

(3) The final result will be notified to all shortlisted applicants by 7 February 2023 (for Round One) or 16 May 2023 (for Round Two).

(4) Even when the candidate fails to secure JJWBGSP Scholarship, he/she is still admitted to IPADS as a self-supported student. The applicant must secure funds by him/herself. There are other scholarships that the applicant can apply, however note that there is no guarantee that the funds will be secured.

## **6. Legal notices**

- (1) The enrollment fee is not refundable once the student enrollment procedure has been completed.
- (2) The University of Tokyo uses the applicants' personal information for student selection, result notifications, and enrollment. Personal information of the enrolled students may also be used for the purposes of student administration (registration and progress management), students services (health care, recruitment support, tuition exemption, scholarship selection, library membership, and others), and the collection of the tuition.
- (3) The selection results may be used for future improvement of both the admission procedures and education programs at the University of Tokyo.
- (4) If any of the submitted documents is found to be falsified, the admission may be cancelled even after the enrollment.
- (5) The University of Tokyo has established the "The University of Tokyo Security Export Control Regulations" in accordance with Japan's "Foreign Exchange and Foreign Trade Act", and rigorously screens potential international students on the basis of these regulations.

Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website:

Office of Export Control

<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

- (6) Those with disabilities who need special assistance during exams and study should contact the IPADS Office as soon as possible, by October 24, 2022 for Round One applicants and no later than, February 15, 2023 for Round Two applicants.

## **7. Enquiries**

The IPADS Office

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The University of Tokyo

1-1-1 Yayoi, Bunkyo, Tokyo 113-8657, Japan

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Website: <https://ipads.a.u-tokyo.ac.jp>



